



JOB DESCRIPTION

Updated 10/10/18

Position Title: Journey of Hope Crew

Reports To: Project Manager

Great teams are made from great crews. Each route is led by a Project Manager (PM), who spends the Spring training to lead the team across the country. It takes more than just a good leader to have a successful summer though. The crew plays a crucial role in accomplishing the goals of the team and keeping the cyclists safe on the road. Each position has different responsibilities related to the event. We try to pair the skills of each crew member to a position they can excel in.

Qualifications/Requirements:

- Initiated or Associate Member of Pi Kappa Phi Fraternity
- Excellent verbal communications and interpersonal skills
- Detail-oriented and have ability to execute events
- Proven ability to identify, analyze and solve problems
- Have an attention to detail
- Ability to address interpersonal conflict
- Ability to work smoothly in a fast-paced, intense environment
- Ability to lead peers toward a common goal
- Valid Driver's License
- Must be at least 20 years old at the time of the event

Education/Experience:

- Pursuing or have acquired a college degree
- Experience in team management, peer leadership and event execution
- Understanding of The Ability Experience and programs

Crew Positions

Finance Coordinator: Keeping a good ledger is no easy task while traveling across the country, but this position works with the Crew Chief and Project Manager to make sure the team stays on track.

Historian: Capturing the best summer of your life can be a big job. This position is here to ensure that the team can look back on the memories for a lifetime. They also take pictures of the team with every volunteer that supports you, so they have something to remember us by.

Public Relations Coordinator: Our events reach millions of people every year, and it is this position's job to ensure media outlets are able to meet with the team for interviews and news stories. They will work with interns in the office to plan for arrivals and get as much media coverage as possible from small towns to major cities.

Operations Coordinator: This position works with the Project Manager to coordinate all the little things that go into making a truly successful summer. From bike shop runs, to directions, to Friendship Visits, they help make sure everything runs smoothly for the team.

Social Media Coordinator: What's better than spending your summer sharing inspirational stories, pictures of amazing scenery, and special moments at Friendship Visits? This position gets to do it all so that friends, family, and many others can be a part of your amazing trip from anywhere.

Volunteer Relations Coordinator: During the summer, teams meet with hundreds of volunteers and organizations that support you with a place to stay, a meal, a fun activity or a Friendship Visit (sometimes more than one). This position ensures every single one is happy and has a phenomenal experience meeting with the team.

Credit Hours:

The Ability Experience will assist applicants in qualifying for college credit through their respective universities. Past Project Managers have received 6-12 hours credit for their experience. This opportunity may vary among universities and education programs.

Experience Gained:

- Management of a large group of peers
- Exceptional communication
- Planning and executing event experience
- Unique networking opportunities
- Crisis Management experience
- National staff/Headquarter experience

Compensation:

The Ability Experience provides a \$2,000 stipend that is paid upon completion of the trip in August. All crew members are required to attend crew training and crew debrief. Crew members are responsible for transportation to Crew Training and back home from Crew Debrief sites. The Ability Experience will cover travel, lodging and meal costs from Crew Training to Orientation as well as travel, lodging and meals during Crew Debrief.

How to Apply:

To apply for Journey of Hope Crew, go to <https://www.classy.org/event/journey-of-hope-2019/e182906/register/new/select-tickets>. If you have questions, contact Chris Shade, Assistant Executive Director at cshade@abilityexperience.org.